Report of Voting Procedures and Requirements committee, 12 August 2019

Members: Errol Graham, Bob Eberwine, Becky Cleavenger, Michael Heather

The committee was tasked with two agenda items: (1) **Determine whether face-to-face meetings should be counted in the meeting attendance requirement (for voting and reimbursement)**, (2) **Determine whether we will allow on line voting for contractors, and whether only members present when contractors speak are eligible to vote.**

Item (1)
The committee interpreted face to face meetings to be open to all members and informative to qualify as full meetings, even though not all typical agenda items are necessarily covered. Face to face meetings give the opportunity for all members to interact and socialize on a personal level not available on conference calls, thereby giving them (the meetings) a special meaning to SPMS.

The committee recommends that the face to face meetings should be used as part of the whole when calculating voting and reimbursement privileges. It further recommends that the meeting schedule be stated in policy as typical: 11 meetings per year (generally: 1 annual meeting, 8 conference calls and 2 face-to-face).

Item (2)
The committee feels that online voting is difficult to control with the existing technology and may not be fair to SPMS or the candidates. However, voting via email is acceptable with voting packages emailed to eligible SPMSC members. Votes shall be submitted to the Secretary plus one additional predetermined EC member.

Presence at meetings where candidates make their case is important. Therefore, the committee recommends that policy states: only those present at such meetings shall be eligible to vote.

In addition, the committee interpreted the annual meeting to count for one meeting for the year in which the annual meeting is held. This interpretation may necessitate a slight change to policy and/or bylaws.

Respectfully submitted.