



## SPMS Meeting Minutes

June 18, 2015

Called to Order: 7:31 PM PDT

**Type of meeting** Monthly Conference Call Meeting

**Facilitator** Mark Moore - Chair

**Minutes** Robin Smith - Secretary

**Attendees**

- Chair – Mark Moore (Mission Viejo Nadadores)
- Vice Chair – Ken Brisbin (Long Beach Grunions)
- Treasurer – Bob Eberwine (South Bay Swim Team)
- Secretary – Robin Smith (Irvine Novaquatics)
- Member-at-Large – Jax Cole (Long Beach Grunions)
- Registrar – Dan Wegner (Las Vegas Masters)
- Coaches Chair – Christine Maki (Covina Tri-Swim Masters)
- Marketing Chair – Anita Cole (Long Beach Grunions)
- Officials Chair – Alina de Armas (Official)
- Open Water Chair – Sherry Brooks (Irvine Novaquatics)
- Mary Hull (South West Aquatic Masters) – Southwest Zone Chair
- Daniel Adams (West Hollywood Aquatics)
- Pam Conboy (Las Vegas Masters)
- Chad Durieux (Rose Bowl Masters)
- Michael (Mikey) Flaherty (Swim With Heart Masters)
- Errol Graham (West Hollywood Aquatics)
- Mike Heather (Mission Viejo Nadadores)
- Keith Kaplan (West Hollywood Aquatics)
- Nancy Kirkpatrick-Reno (Conejo Valley Multisport Masters)
- Mike Miranda (Long Beach Grunions)
- Robert Mitchell (Unattached)
- Rendy Opdycke (Irvine Novaquatics)
- Steve Quan (Official)
- Jessica Seaton (West Hollywood Aquatics)
- Bill Sive (Swim Long Beach)
- Karin Wegner (Las Vegas Masters)
- Phil Yoshida (San Luis Obispo Masters)

**MSP**

**May 21, 2015 Meeting Minutes – Approved**

### Officer Reports:

SPMS Chair: Mark Moore [chair@SPMasterSwim.org](mailto:chair@SPMasterSwim.org)

Mark submitted requests for two USAS Convention delegate-at-large appointments to Nadine Day, USMS President, for Nancy Kirkpatrick-Reno and Karin Wegner. USMS will make the selections by July 15<sup>th</sup>, 2015.

Mark reported that the Executive Committee recommended that the 4 SPMS convention delegate alternates be approved to attend convention and receive the grant payment advance. These include Nancy and Karin as well as Robert Mitchell (1<sup>st</sup> alternate) and Steve Quan (2<sup>nd</sup> alternate). This would allow everyone to make travel arrangements in advance and would allow for ease of any last minute replacement of LMSC allotted delegates. It was clarified that there is no guarantee that USMS will select the SPMS submitted names for delegate-at-large appointments.



**-MSP- To approve the 4 alternate delegates (Nancy Kirkpatrick-Reno, Karin Wegner, Robert Mitchell, and Steve Quan) to attend the 2015 USAS Convention and receive the grant payment advance monies.**

The 2015 USAS Convention Delegates from SPMS include:

LMSC Allotted Delegates: Ken Brisbin, Sherry Brooks, Anita Cole, Jax Cole, Christine Dahlstrom Maki, Alina de Armas, Errol Graham, Mark Moore, Robin Smith, Kim Thornton, Dan Wegner

USMS Automatic Delegates: Mike Heather, Mary Hull, Lucy Johnson, Rendy Opdycke, Jessica Seaton, Brandon Franklin (USMS BOD), Jeff Moxie (USMS past President)

Tentative USMS Delegates-at-Large: Nancy Kirkpatrick-Reno, Karin Wegner

LMSC Alternate Delegates: Robert Mitchell, Steve Quan

SPMS Vice Chair / Meet Operations: Ken Brisbin [vicechair@SPMasterSwim.org](mailto:vicechair@SPMasterSwim.org)

Ken reported that the USMS sanction approval for SPMS events has now been officially transferred from Bob to Ken.

SPMS Treasurer: Bob Eberwine [treasurer@SPMasterSwim.org](mailto:treasurer@SPMasterSwim.org)

Reports posted on the SPMS website (see links below):

Treasurer's Report

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150618\\_Treasurer\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150618_Treasurer_Report.pdf)

Balance Sheet

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/201505\\_Balance\\_Sheet.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/201505_Balance_Sheet.pdf)

Income Statement

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/201505\\_Income\\_Statement.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/201505_Income_Statement.pdf)

Budget versus Actuals

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/201505\\_Budget\\_vs\\_Actuals.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/201505_Budget_vs_Actuals.pdf)

Bob reported that he has completed transitioning the sanction approval process to Ken.

SPMS Secretary: Robin Smith [secretary@SPMasterSwim.org](mailto:secretary@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150618\\_Secretary\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150618_Secretary_Report.pdf)

Robin submitted the names of the current USAS Convention SPMS delegates to USMS as required.

She reviewed the 2 proposed convention reimbursement expenses as outlined in her report (with and without airport parking). There was discussion about including airport parking and whether or not to add an extra day parking to the proposal (from 4 days to 5 days). There was also discussion whether this would be a grant payment in advance or if expense reports with receipts would need to be filed. It was clarified that this would be issued as a grant in advance.

**-MSP- To approve the convention reimbursement expenses as proposed and discussed. This includes a friendly amendment to add one additional day of airport parking to the total amount making the total grant \$1140.00 per delegate. The advance payment grant amount includes:**



**\$450 (roundtrip airfare), \$50 (checked baggage fee x 2), \$80 (cab fare x 2 - from/to airport to/from hotel), \$180 (food x 4 days), \$305 (hotel x 4 nights, assumes double-occupancy, includes taxes and fees), \$75 (airport parking x 5 days). Any person who needs to travel early due to USMS convention business will request approval for the additional hotel night in advance from Mark Moore, SPMS Chair. Any person who does not use the grant monies for the intended purposes will pay back the monies received within 30 days.**

Robin reviewed the 2015 USAS Convention Registration fee (\$170 per delegate before September 8<sup>th</sup>, 2015) and process for group registration.

**-MSP- To approve the central registration of SPMS delegates using the Group Registration Form. The 2015 USAS Convention Registration will be submitted and paid for by the SPMS Treasurer.**

SPMS Member at Large: Jax Cole [memberatlarge@SPMasterSwim.org](mailto:memberatlarge@SPMasterSwim.org)

Jax is working with Ken on a new location for the SPMS Annual Meeting. They are looking into the option of having a sit-down dinner before the meeting.

Jax is also working with Mark to submit SPMS nominees for the USMS awards by July 1<sup>st</sup> – these include the Dorothy Donnelly Service Award, the Kerry O'Brien Coaching Award, and the USMS Coach and USMS Swimming Club of the Year.

**-MSP- Approved all Officer Reports**

#### **Contractor Reports**

SPMS Registrar: Dan Wegner [registrar@SPMasterSwim.org](mailto:registrar@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150618\\_Registrar\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150618_Registrar_Report.pdf)

Dan reported that we are now up to 105 clubs registered with SPMS – this is a record.

SPMS Newsletter Editor: Kim Thornton [newsletter@SPMasterSwim.org](mailto:newsletter@SPMasterSwim.org)

No Report.

SPMS Top Ten Recorder: Kim Thornton [topten@SPMasterSwim.org](mailto:topten@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150618\\_Top\\_Ten\\_Recorder\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150618_Top_Ten_Recorder_Report.pdf)

**-MSP- Approved all Contractor Reports.**

#### **Standing Committee Reports:**

Coaches Committee: Christine Maki [coaches@SPMasterSwim.org](mailto:coaches@SPMasterSwim.org)

Christine and the committee members on the call reviewed the SPMS Coaches Clinic held at UCLA on Saturday May 30<sup>th</sup>, 2015. Approximately 30 persons were in attendance and a few attendees also participated in the UCLA Masters Swim practice held before the clinic. The four speakers on the agenda presented quite a bit of information throughout the day. There was lots of participation – great questions and discussion by all.



Fitness Committee: Robin Smith [secretary@SPMasterSwim.org](mailto:secretary@SPMasterSwim.org)

Robin reminded the committee about the 2015 USMS 5K/10K ePostal National Championships currently ongoing until September 15<sup>th</sup>, 2015. The event(s) must be swum in a 50 meter pool. Robin will forward the event information to Dan to post on the SPMS website.

Marketing Committee: Anita Cole [marketing@SPMasterSwim.org](mailto:marketing@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150618\\_Marketing\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150618_Marketing_Report.pdf)

Revised Proposal for Club Swimmer of the Month Awards (see links below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/SPMS\\_Club\\_Swimmer\\_of\\_the\\_Month\\_Awards.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/SPMS_Club_Swimmer_of_the_Month_Awards.pdf)

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/SPMS\\_Club\\_Swimmer\\_of\\_the\\_Month\\_Awards\\_Programming\\_Price\\_Quote.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/SPMS_Club_Swimmer_of_the_Month_Awards_Programming_Price_Quote.pdf)

Anita presented the revised proposal for the implementation of the SPMS Club Swimmer of the Month and the bid proposal from Club Assistant to create the web form. There was discussion around some of the details. It was clarified that potentially each SPMS club would be able to submit a maximum of one name per month, so there could be up to 105 names submitted in any month. It was also clarified that the \$500 price outlined in the Club Assistant proposal was a one-time “set-up fee”.

**-MSP- To approve the implementation of the SPMS Club Swimmer of the Month Award**

**-MSP- To approve the proposal from Club Assistant including the \$500 cost to create the web form for the Club Swimmer of the Month Award**

Meet Operations: Ken Brisbin [vicechair@SPMasterSwim.org](mailto:vicechair@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150618\\_Meet\\_Operations\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150618_Meet_Operations_Report.pdf)

Ken reported on alternative locations for the SPMS SCM Championship meet in December. He has made a site visit to La Mirada Splash.

Dan Adams (West Hollywood Aquatics) let the committee know about the upcoming West Hollywood Sports Festival scheduled over the Labor Day weekend. The swimming event (SCM) will be held at the UCLA Men’s Pool on September 5<sup>th</sup> and 6<sup>th</sup> and will be hosted by West Hollywood Aquatics. He is working with Ken on the sanctioning and paperwork for the event.

Officials Committee: Alina de Armas [officials@SPMasterSwim.org](mailto:officials@SPMasterSwim.org)

Alina has been participating on the very frequent USMS Officials committee meetings. They are currently finalizing the training and testing curricula, and certification requirements for USMS officials.

Open Water Committee: Sherry Brooks [openwater@SPMasterSwim.org](mailto:openwater@SPMasterSwim.org)

Sherry reported on the two OW swims scheduled in June – Santa Barbara (June 6<sup>th</sup>) and Seal Beach (June 13<sup>th</sup>). There were no issues reported and the results are pending.

She let the committee know that the Semana Nautica Ocean Swim 6 mile event scheduled for July 5<sup>th</sup> withdrew their USMS sanction application. And the Newport Beach Pier-to-Pier (July 11<sup>th</sup>) and Corona del Mar Don Burns (August 22<sup>nd</sup>) open water swims are currently going through the sanction process.

Sports Medicine/Fitness Committee: Kyle Durieux [sportsmedicine@SPMasterSwim.org](mailto:sportsmedicine@SPMasterSwim.org)

No Report.



Webmaster: Dan Wegner [registrar@SPMasterSwim.org](mailto:registrar@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150618\\_Registrar\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150618_Registrar_Report.pdf)

**-MSP- Approved all Committee Reports.**

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

#### August Face-to-Face Planning Meeting:

Mark let the committee know that this face-to-face planning meeting for the SPMS Executive Committee and the SPMS Committee Chairs would take place on Saturday August 15<sup>th</sup> evening during the SPMS Championships.

#### Belmont Plaza Pool:

Bill Sive gave an update on the Belmont Plaza Pool rebuilding project. Timelines continue to be pushed back for a variety of reasons as discussed at a recent Long Beach City Council meeting. The website for information about the Belmont Beach and Aquatics Center Project is: [www.belmontpool.com](http://www.belmontpool.com)

**Next conference call meeting will be held on Thursday, July 16th, 2015 at 7:30 PM**

**Meeting Adjourned: 8:37 PM PDT**