



SPMS Meeting Minutes	
January 15, 2015	Called to Order: 7:31 PM PST
Type of meeting	Monthly Conference Call Meeting
Facilitator	Mark Moore - Chair
Minutes	Robin Smith - Secretary
Attendees	Chair – Mark Moore (Mission Viejo Nadadores) Vice Chair – Eileen Span (Mission Viejo Nadadores) Secretary – Robin Smith (Irvine Novaquatics) Registrar – Dan Wegner (Las Vegas Masters) Newsletter Editor – Kim Thornton (Irvine Novaquatics) Top Ten Recorder – Kim Thornton (Irvine Novaquatics) Marketing Chair – Anita Cole (Long Beach Grunions) Officials Chair – Alina de Armas (Official) Open Water Chair – Sherry Brooks (Irvine Novaquatics) Sports Medicine/Fitness Chair – Kyle Durieux (Rose Bowl Masters) Mary Hull (South West Aquatics Masters) – SW Zone Chair Trisha Commons (Non-Member Attendee) Chad Durieux (Rose Bowl Masters) Michael “Mikey” Flaherty (Swim With Heart Masters) Errol Graham (West Hollywood Aquatics) Mike Heather (Mission Viejo Nadadores) Lucy Johnson (Long Beach Swim Club) Mike Miranda (Long Beach Grunions) Robert Mitchell (Unattached) Rendy Opdycke (Irvine Novaquatics) Steve Quan (Official) Jenny Richter (Mission Viejo Nadadores) Jessica Seaton (West Hollywood Aquatics) Bill Sive (Swim Long Beach Masters) Karin Wegner (Las Vegas Masters) Phil Yoshida (San Luis Obispo Masters)
MSP	November 20, 2014 Meeting Minutes – Approved
Officer Reports:	
SPMS Chair: Mark Moore chair@SPMasterSwim.org	
Mark welcomed everyone to the New Year.	
As mentioned last year, Mark will be participating in the upcoming USMS LMSC Summit Meeting with USMS Leadership and LMSC Chairs. It is scheduled for March 13-15, 2015 in Phoenix, Arizona. USMS will cover the hotel costs; the LMSC is requested to cover the Transportation Costs.	
-MSP – To approve the reimbursement of the roundtrip transportation cost for Mark Moore’s travel to the USMS LMSC Summit Meeting in Phoenix, Arizona. The specific dollar amount and mode of travel (air versus car) has not yet been determined. Mark will let the committee know the transportation cost when he has finalized his travel plans.	



Mark let the committee know that he formed a subcommittee to look into updating the LMSC delegate selection and reimbursement procedures for the Annual USAS Convention. Members include Robin Smith, Mike Heather, and Kim Thornton.

Mark asked committee members on the call to identify if they are serving on a USMS Committee for 2015. These include:

Mark Moore – Championship; Recognition & Awards
Alina de Armas – Officials
Mike Heather – Legislation
Mary Hull – Legislation; LMSC Development; Southwest Zone Chair
Lucy Johnson – Finance
Rendy Opdycke – Long Distance; Open Water
Jessica Seaton – Rules; Sports Medicine & Science
Kim Thornton – Records & Tabulation

Other SPMS Members not on the conference call who are also serving on a USMS Committee for 2015 include:

Kenny Brisbin – Coaches
Jax Cole – Open Water
Brandon Franklin – Swimming Saves Lives (Chair)

Mark reminded the committee that anyone who is interested in serving on a USMS Committee in the future should submit an application. For questions regarding USMS Committees, individuals can contact any of the SPMS members above or Tracy Grilli at USMS.

SPMS Vice Chair / Meet Operations: Eileen Span vicechair@SPMasterSwim.org

Report posted on the SPMS website (see links below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150115_Vice_Chair_Report.pdf

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/2015_SPMS_Meet_Admin_Guidelines.pdf

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/2015_SPMS_Meet_Host_Guidelines.pdf

Eileen reminded everyone of upcoming SCY Swim Meets on the calendar: Las Vegas Free Play/Coach Vic's Birthday (Jan 17th), Palm Springs (Jan 24th), Rose Bowl (Feb 7th), Caltech Pentathlon (Mar 1st), Yucaipa (Mar 8th), Mission Viejo (Mar 15th), and CVMM Matt Biondi Classic in Simi Valley (Mar 22nd).

She also reported that a "calendar only" request had been received to place a Drown Proofing Clinic on the website (scheduled for April 25th).

Eileen has been meeting with the Santa Barbara meet hosts regarding the SCY Championship Meet. They are currently working through the hotel issue.

Eileen presented key highlights of the revised SPMS Meet Administrator and Meet Host Guidelines. These included a new meet host agreement form and a requirement for all officials to be registered with USMS. In addition, if specific meet and results requirements aren't met, the sanction could be revoked and/or the bond monies would not be returned. Invoices for the sanction and bond fees are now being sent out 90 days before the meet and monies are being mailed directly to the SPMS Treasurer.

There was lots of discussion regarding the requirement for officials to be registered with USMS. This ranged from insurance coverage during events (since officials are paid by the event hosts, they are covered under the event sanction insurance), to the value/benefit of registration especially for officials who may only work one event (SPMS will be holding a USMS Officials certification clinic later this year),



to stating that the membership fee could present a potential financial burden to officials (note: 2015 USMS Membership for SPMS is \$52).

Meet Operations:

Eileen reported on the new central process for ordering swim meet awards during 2015. Most of the meet hosts have responded and have either participated in the central order for SPMS ribbons or will be using their own custom awards.

Eileen also let the committee know that if a meet host needs anything for their swim meet (lap counters, watches, safety vest, etc...), they can submit their request during the sanctions process. For USMS marketing material, there is a check box to request this on the sanction application.

SPMS Treasurer: Bob Eberwine treasurer@SPMasterSwim.org

Reports posted on the SPMS website (see links below):

Treasurer's Report

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150115_Treasurer_Report.pdf

Balance Sheet

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201412_Balance_Sheet.pdf

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201411_Balance_Sheet.pdf

Income Statement

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201412_Income_Statement.pdf

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201411_Income_Statement.pdf

Budget versus Actuals

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201412_Budget_vs_Actuals.pdf

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201411_Budget_vs_Actuals.pdf

As Bob was not present on the call, the proposed change to policy noted in his report was not discussed or approved.

SPMS Secretary: Robin Smith secretary@SPMasterSwim.org

Robin worked with the Meet Operations Committee assisting with incorporating the revisions and formatting the Meet Host and Meet Admin documents. She is starting to work on upcoming revisions to the SPMS Bylaws and Policy & Procedure documents.

SPMS Member at Large: Jacqueline "Jax" Cole memberatlarge@SPMasterSwim.org

No Report.

-A motion to pull portions of Items II.c. II.d., and II.e. regarding the requirement for the meet officials to be members of USMS, from the Information for Meet Hosts document did not carry. The results of the roll call vote: 12 to "not pull the items", 10 to "pull the items", the chair abstained, one member was not on the call during the vote, and one attendee's vote did not count as their USMS membership was not current.

-MSP- Approved all Officer Reports as presented.



Contractor Reports

SPMS Registrar: Dan Wegner registrar@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150115_Registrar_Report.pdf

Dan reported that we are doing well with membership and club registrations.

There was a question regarding the ability to compare SPMS membership numbers “to date” between 2014/previous year and 2015/current year. Dan explained that the current registration system does not allow these types of comparison reports to be run. The previous registration system did allow for comparison reporting. He will look into this to see if there another way to report this information.

SPMS Newsletter Editor: Kim Thornton newsletter@SPMasterSwim.org

Dan reported that the newsletter was no longer being mailed to members who did not have an email address or who requested a newsletter to be mailed. Kim explained that she was working with the list that Dan had provided to her last year and had sent out a notice to those persons (in the November/December newsletter) regarding sending her a request for 2015. It was mentioned that the notice did not contain Kim’s contact information. Kim will resend the notice. It was noted that direct mailing of the newsletter is linked to current membership, so the list starts over at the beginning of each year. Hard copies of the current newsletter are available at the swim meets or individuals with internet access can view/download the newsletter from the SPMS website.

SPMS Top Ten Recorder: Kim Thornton topten@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150115_Top_Ten_Recorder_Report.pdf

Kim reported that there was one record set at the UCLA SCM meet and 13 records set at the City of Commerce SPMS SCM Championship meet in December. She is currently in the planning stages for compiling the “all time” SPMS best times and SPMS records.

-MSP- Approved all Contractor Reports.

Standing Committee Reports:

Coaches Committee: Erika Stebbins coaches@SPMasterSwim.org

No Report.

Marketing Committee: Anita Cole marketing@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150115_Marketing_Report.pdf

Anita reported that of the 400 SPMS 2015 Calendars ordered, approximately 100 have been sold, and another 100 or so have been given away. There was a question regarding whether or not we should consider using calendars as a marketing tool in the future. There was further discussion about perhaps distributing them to swim shops and triathlon/running stores instead of bringing them to SPMS swim meets.



<p>Meet Operations: Eileen Span vicechair@SPMasterSwim.org See Vice Chair / Meet Operations Report above.</p>
<p>Officials Committee: Alina de Armas officials@SPMasterSwim.org Alina reported that all officials have been proactively scheduled for the SPMS swim meets through the end of March 2015.</p>
<p>Open Water Committee: Sherry Brooks openwater@SPMasterSwim.org Report posted on the SPMS website (see link below): http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150115_Open_Water_Report.pdf Sherry has put together the 2015 open water schedule. All of the event hosts have confirmed the dates and are now starting to go through the event sanctions process.</p>
<p>Sports Medicine/Fitness Committee: Kyle Durieux sportsmedicine@SPMasterSwim.org No Report.</p>
<p>Social Media: Chris Lundie clundie@clundie.com No Report.</p>
<p>Webmaster: Dan Wegner registrar@SPMasterSwim.org Report posted on the SPMS website (see link below): http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150115_Registrar_Report.pdf Dan continues to make updates to the event calendar. He requested that everyone review the web pages and let him know if there are any updates/revisions that need to be made. There was discussion about linking the new Speedo ad featuring SPMS swimmer Jurgen Schmidt to the website and changing the single photo on the main page to either multiple photos or a rotating/scrolling photo option.</p>
<p>-MSP- Approved all Committee Reports.</p>
<p>OLD BUSINESS</p>
<p>None.</p>
<p>NEW BUSINESS</p>
<p><u>Adult Learn To Swim (ALTS) Instructor Certification Class:</u> Mark let the committee know that USMS had approached him regarding providing scholarships for the upcoming ALTS Instructor Certification Course being held at Buena Park/La Mirada on Saturday March 21st, 2015. The registration fee is \$300. Other LMSCs have provided scholarship monies ranging from 25% to \$100.</p>
<p>-MSP- To NOT provide scholarship monies for the upcoming ALTS Instructor Certification Course on March 21st, 2015.</p>



Upcoming Meetings:

There will be a face-to-face planning meeting for SPMS Officers, Contractors, and Committee Chairs scheduled in February 2015. Details are TBD. This will not be a closed meeting.

Next conference call meeting will be held on Thursday, March 19, 2015 at 7:30 PM

Meeting Adjourned: 9:17 PM PST

The meeting was adjourned in honor of Coach Jeff Julian, Rose Bowl Aquatics Head Coach.