

D. USMS Convention Policies (FROM SPMS Policy and Procedure Manual)

1. For full representation of SPMS at the USMS Convention, it is ~~recommended~~ desirable that the maximum number of voting representatives attend the convention. This ~~should~~ shall include SPMS Committee members who are already automatic delegates because of their national position(s) as: USMS officers, members of the USMS ~~Board of Directors~~ Executive Committee, chairs of USMS standing committees, Zone Chairs, or those members of national committees with automatic ~~House of Delegates~~ status, ~~as well as the allotted number of general delegates~~. All of these delegates are important supporters ~~of SPMS~~ and representatives of SPMS ~~members~~, and therefore shall be reimbursed for their expenses not already being reimbursed by USMS. The certified SPMS LMSC delegate allotment shall be filled with other members of the SPMS Committee and reimbursed per SPMS guidelines
2. Delegate criteria:
 - a. Attendance in over half (at least 50% plus 1) of the SPMS committee meetings during the year (April to April) prior to the selection of delegates.
 - ~~a.b.~~ Active in SPMS or otherwise providing continuous service to Masters swimming.
 - ~~b.c.~~ Competitive swimming experience is desirable. ~~Must have competitive swimming experience (either pool or open water)~~
 - ~~c.d.~~ Able to attend the entire convention. ~~Willing to participate~~
 - ~~d.e.~~ Able to communicate.
 - ~~e.f.~~ Able to represent SPMS interests at the convention. Personal, Club, or other interests shall not conflict with SPMS matters. ~~Represent a broad base of interests~~
 - ~~f.g.~~ Leadership experience at club, SPMS, and/or national levels is desirable. ~~Have leadership experience at club, SPMS, and/or national levels~~
3. Nominations
 - ~~a.~~ USMS officers, members of the USMS Executive Committee, Zone chairs, and chairs of USMS standing committees are automatic delegates.
 - ~~b.~~ Members of the USMS Legislation Committee, USMS Rules Committee, USMS Long Distance Committee, and USMS Finance Committee are automatic delegates.
 - a. Nomination of general delegates shall be made at the April SPMS Committee meeting and ~~voting delegate selection~~ shall ~~take place~~ be announced at the May SPMS meeting. Self-nominations shall be encouraged from people who think they have met all or most of the criteria.
 - b. A Selection Committee shall be formed to receive and review all delegate nominations and select the allotted SPMS delegates. This committee shall be composed of the USMS automatic delegates (in Section 1 above) and the SPMS automatic delegates (in items "c" and "d" below).
 - c. The SPMS Chair and SPMS Registrar shall be automatically selected as allotted LMSC delegates if they are able to attend the entire convention and are not already USMS automatic delegates.
 - ~~c.d.~~ Members of USMS Committees that are not automatic national delegates shall be automatically selected as allotted LMSC delegates if they meet the SPMS meeting attendance criteria above and if they are able to attend the entire convention.
 - e. Each delegate nominee shall submit a written statement to the SPMS Selection Committee attesting to their interest in attending convention and confirming that they are able to attend the entire convention. The statements shall be submitted to the committee via email no later than two weeks prior to the May meeting. ~~Eligibility for nomination of general delegates shall be based on attendance in at least half of the SPMS committee meetings during the year (April to April) prior to the selection of delegates.~~

- ~~d.f.~~ The SPMS Chair, with advice and consent of the SPMS Selection Committee, may waive the SPMS meeting requirement (item 2.a above) during the selection of delegates.
- ~~e.~~ Two alternate delegates shall be chosen in addition to the full contingent of voting delegates.
- ~~f.g.~~ Voting ~~will shall~~ be by ballot if ~~greater more~~ than one position is available. ~~Additional ballots~~ Votes will shall be ~~done taken~~ if a tie exists for the final delegate spot. A tie breaking vote will be taken as many times as necessary until a tie is broken. ~~A minimum of two alternates will be selected to attend if original delegates are unable to fulfill their commitments.~~
- ~~4.~~ Should there be more SPMS automatic delegates who meet the criteria in Section 3.d. above than the number of LMSC allotted delegates, the SPMS Chair shall submit request(s) to USMS for “delegate-at-large” appointments.
- ~~5.~~ Should there be more selected SPMS delegates than the number of allotted LMSC delegates, the SPMS Chair, with advice and consent of the SPMS Selection Committee, may request approval of the SPMSC for reimbursement of their attendance.
- ~~4.6.~~ Delegates are expected to attend as many committee meetings and workshops as possible, and be present for the duration of the convention.
- ~~5.7.~~ SPMS shall pay the convention registration fee for all delegates who are not already reimbursed by USMS. SPMS ~~will shall~~ pay the difference between any partial reimbursement by USMS and that allocated for other SPMS delegates.
- ~~6.8.~~ Convention registration fees for SPMS delegates ~~will shall~~ be paid by the SPMS Treasurer per SPMS expense reimbursement procedures.
- ~~7.9.~~ Reimbursement for delegates shall be based on coach airfare (least expensive, special, super-saver, etc.); airline baggage fee; ground transportation to/from the airport/hotel; half of lodging based on double occupancy; and ~~approximately \$100.00~~ food allowance, paid in one lump sum. Annual amount ~~is shall be~~ approved by the committee each year.
- ~~8.~~ ~~Delegates shall be encouraged to return to SPMS any monies not needed or used.~~