



SPMS Meeting Minutes	
September 19, 2013	Called to Order: 8:02 PM PDT
Type of meeting	Monthly SPMS Committee Conference Call
Facilitator	Errol Graham - Chair
Minutes	Robin Smith - Secretary
Attendees	<p>Chair – Errol Graham (West Hollywood Aquatics) Vice Chair – Mark Moore (Mission Viejo Nadadores) Treasurer – Bob Eberwine (South Bay Swim Club) Secretary – Robin Smith (Irvine Novaquatics) Member at Large –Jacquie “Jax” Cole (Long Beach Grunions) Registrar – Dan Wegner Newsletter Editor – Kim Thornton (Irvine Novaquatics) Top Ten Recorder – Kim Thornton (Irvine Novaquatics) Swim Meet Services Coordinator - Trisha Commons (Mission Viejo Nadadores) Coaches Chair – Christine Maki (Covina Tri-Swim Masters) Marketing Chair – Anita Cole (Long Beach Grunions) Officials Chair - Alina de Armas (Official) Open Water Chair - Tanya MacLean (Irvine Novaquatics) Mary Hull (Southwest Aquatics) – SW Zone Chair Doug Green (South Coast Aquatics) Michael Heather (Mission Viejo Nadadores) Mike Miranda (Long Beach Grunions) Robert Mitchell (Unattached) Jessica Seaton (West Hollywood Aquatics) Bill Sive (Long Beach Grunions) Dan Stephenson (Rose Bowl Masters) Greg Walther (West Hollywood Aquatics) Karin Wegner (Las Vegas Masters)</p> <p><i>Note: Persons who announce themselves after all reports have been approved will not be placed on the list of conference call attendees and, therefore, will not receive credit for attending the meeting.</i></p>
MSP	August 22, 2013 Meeting Minutes – Approved
Officer Reports:	
SPMS Chair: Errol Graham chair@SPMasterSwim.org	
<p>Errol welcomed Doug Green to the committee meeting. Doug was one of the 2013 recipients of the USMS Kerry O'Brien Coaching Award. Errol also announced that Dan Wegner was one of the 2013 recipients of the USMS Dorothy Donnelly Service Award. The Awards were presented during the recent 2013 USAS Convention in Anaheim.</p> <p>Errol congratulated the Long Beach Grunions for doing a great job of hosting the Convention Hospitality Suite and thanked Mike Heather and Mark Moore for coordinating the Social Event with In-N-Out Burger during the 2013 USAS Convention.</p> <p>Errol requested that the SPMS delegates on the conference call give a convention update for the rest of the committee. Some highlights included:</p> <ul style="list-style-type: none"> • Clarification of the new FINA Rules regarding breaststroke, butterfly, and backstroke • USMS Coaches Committee is looking to bring some coaches certification “in house” from ASCA, 	



there will be the possibility of Level 4 certification offered in 2014

- Need for training of officials in the LMSCs; Some discussions of a common budget for officials' travel as well as the possibility of offering specific USMS registration as an official
- New legislative requirement for unattached swimmers – “Club Unattached”
- Clubs can order 3 co-branded USMS banners
- Workshop given by Betty Stallings regarding recruiting and retaining volunteers – one key idea presented during the session was to separate volunteer assignments into task forces with manageable deliverable results.
- Another excellent workshop given by Jim Wheeler regarding working with your pool – he offered tips to be able to gain more swim lanes and swim hours for Masters swimming by working with the pool management.
- Upcoming National Championships – 2014 SCY Santa Clara, 2014 LCM Baltimore; 2015 SCY San Antonio, 2015 LCM Cleveland (SPIRE)
- The pool workouts each morning before meetings had an excellent turnout – a big thank you to the Janet Evans Swim Complex in Fullerton.

Full convention results, workshop presentation slides, and committee meeting minutes are on the USMS webpage on the “For Volunteers” tab.

SPMS Vice Chair: Mark Moore vicechair@SPMasterSwim.org

The tentative 2014 meet schedule is posted on the SPMS website. Mark has asked meet hosts to notify him if they need to change dates or if their meet is missing from the schedule. Bids are still being accepted for the 2014 SPMS Championship Meets.

The Meet Operations Committee met during the USAS Convention and will send out a letter to all meet hosts reviewing the changes to the revised meet host information and the updated meet administrator guidelines.

SPMS Treasurer: Bob Eberwine treasurer@SPMasterSwim.org

Reports posted on the SPMS website (see links below):

Treasurer's Report

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/20130919_Treasurer_Report.pdf

Balance Sheet

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/201308_Balance_Sheet.pdf

Income Statement

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/201308_Income_Statement.pdf

Budget versus Actuals

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/201308_Budget_vs_Actuals.pdf

Bob reported that we have a good cash balance (\$141,000). He will be making the reimbursement payouts for the convention expenses in the coming weeks. He is currently putting together a preliminary draft budget for 2014.

SPMS Secretary: Robin Smith secretary@SPMasterSwim.org

Robin continues to work on updates to the SPMS Policies and Procedures.

SPMS Member at Large: Jacquie “Jax” Cole memberatlarge@SPMasterSwim.org

Jacquie reminded everyone that the 5K/10K Postal Championship Swim results are due by September 25th. The 3000 Yard /6000 Yard Postal Championships are now underway through November 2013.



The SPMS Annual Meeting will be held at the El Torito Restaurant (3301 Atlantic Avenue) in Long Beach on November 21st, 2013. We will have the room from 6:30PM to close of business. It was decided to have dinner served between 7:00PM and 8:00PM and then to start the business meeting at 8:00PM.

Nominations for the 2 Swimmer of the Year awards and the Jim Marcus and Steve Schofield Awards should be submitted to Jacquie and Errol before October 31, 2013. As a reminder, the Jim Marcus Award is for volunteer contributions made to Masters swimming and the Steve Schofield Award is for volunteer contributions made to SPMS.

Nominations for SPMS Officers for 2014-2015 are being accepted. Robin reviewed the procedure and timing for the nominations. Alina and Christine volunteered to work on putting together the ballot of nominees to be presented at the next committee meeting.

Contractor Reports

SPMS Registrar: Dan Wegner registrar@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/20130919_Registrar_Report.pdf

Dan is in the process of reviewing the information on the new registration system. The cut-over date is scheduled for September 27th.

The SPMS logo swim caps have arrived. He will send 100 caps to Anita and the remainder (200+) to Trisha.

SPMS Newsletter Editor: Kim Thornton newsletter@SPMasterSwim.org

Kim is currently working on the November/December 2013 Newsletter.

SPMS Top Ten Recorder: Kim Thornton topten@SPMasterSwim.org

No Report. There have been no swim meets since the last committee meeting.

SPMS Swim Meet Services Coordinator: Trisha Commons swimmeets@SPMasterSwim.org

Trisha was contacted by a meet director regarding stepping down from their position. A replacement director is being considered.

Trisha and Jacquie will split the meet coordinator responsibilities for two swim meets scheduled on the same weekend in February 2014.

Medals/Ribbons have been now received; we will be able to handle meet awards for the rest of the year.

Standing Committee Reports:

Coaches Committee: Christine Maki coaches@SPMasterSwim.org

Christine reported that Level 1, 2, and 3 Coaches Certification Workshops were offered and were well-attended during the USAS Convention in Anaheim. She and Nancy Kirkpatrick-Reno attended the Level 3 Coaches Certification Workshop.

Christine announced that the SPMS Coaches Clinic scheduled for October 2013 will need to be postponed to 2014 (February or April). She will work with Dan to put a notice on the website.



Marketing Committee: Anita Cole marketing@SPMasterSwim.org

Anita will be adding monies to the upcoming budget for purchasing marketing items that can be distributed to local pools. She is looking into ideas regarding using social media more often as a marketing tool.

She mentioned that there is a special needs swimming program at her pool in Torrance – she thought they might like some of our recycled medals and ribbons.

Meet Operations: Mark Moore vicechair@SPMasterSwim.org

Mark is reviewing the meet application form with meet hosts. He also said that we need to move forward with purchasing Active Hy-Tek Meet Manager and Team Manager software.

Draft Meet Host Requirements (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/SPMS_Information_Meet_Host_Requirements.pdf

Draft Meet Administrator Guidelines (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/SPMS_Meet_Administrator_Guidelines.pdf

Officials Committee: Alina de Armas officials@SPMasterSwim.org

Alina continued the discussion regarding the purchase of Active Hy-Tek Meet Manager and Team Manager software. It was decided to purchase the versions as previously approved by the SPMS Committee during the June 20, 2013 meeting.

Alina is working on a list of meet officials and credentials to be posted on the SPMS website.

Open Water Committee: Tanya MacLean openwater@SPMasterSwim.org

Tanya is working on the 2013 Open Water Series results.

There was discussion regarding safety issues and insurance coverage during open water events. Bandit swimmers cannot be tolerated. There will need to be stronger controls over the open water courses, especially at the start, to ensure that all swimmers have documented USMS membership and have registered and checked into the events appropriately.

Planning Committee: Lucy Johnson lucyj6@mac.com

Errol reported on behalf of Lucy that she was not able to attend the conference call and has no report.

Sports Medicine Committee: Open

Errol notified the committee that Ben Lovelace has stepped down as the Sports Medicine Chair. He asked if anyone was interested in volunteering for the position to let him know.

Webmaster: Dan Wegner registrar@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/20130919_Registrar_Report.pdf

Dan has completed changing the addresses for the email aliases from spma.net to SPMasterSwim.org.

He will work on adding a perennial calendar to the SPMS website with information and dates.



-MSP – Approved all Committee Reports.

OLD BUSINESS

Belmont Plaza Pool:

Bill Sive gave an update regarding the construction status of the above ground pool. The target date for completion is the last week of October/first week of November.

NEW BUSINESS

Nevada Senior Games:

The swimming event is scheduled to be held on October 5th and 6th at the Desert Breeze pool in Las Vegas, NV. This will be a Recognized Event (the fee is being submitted to SPMS). Robert requested that he would like to use the SPMS Starting Unit for the swim meet.

MSP – To allow Robert Mitchell to transport and use the SPMS Starting Unit at the swimming event during the Nevada Senior Games in Las Vegas on October 5-6, 2013. A contract will be put in place with Nevada Senior Games regarding the use and return of the unit for the swimming event. The SPMS Starting Unit will then be returned to the Marguerite Aquatics Center in Mission Viejo where it will be inspected by Steve Quan to ensure that it is fully operational.

Next conference call meeting will be held on Thursday, October 17, 2013 at 8:00 PM

Meeting Adjourned: 9:47 PM PDT