



SPMS Meeting Minutes	
July 18, 2013	Called to Order: 8:03 PM PDT
<b>Type of meeting</b>	<b>Monthly SPMS Committee Conference Call</b>
<b>Facilitator</b>	Errol Graham - Chair
<b>Minutes</b>	Robin Smith - Secretary
<b>Attendees</b>	Chair – Errol Graham (West Hollywood Aquatics) Vice Chair – Mark Moore (Mission Viejo Nadadores) Treasurer – Bob Eberwine (South Bay Swim Club) Secretary – Robin Smith (Irvine Novaquatics) Member at Large – Jacquie Cole (Long Beach Grunions) Registrar – Dan Wegner Newsletter Editor – Kim Thornton (Irvine Novaquatics) Top Ten Recorder – Kim Thornton (Irvine Novaquatics) Swim Meet Services Coordinator - Trisha Commons (Mission Viejo Nadadores) Coaches Chair – Christine Maki (Covina Tri-Swim Masters) Marketing Chair – Anita Cole (Long Beach Grunions) Officials Chair - Alina de Armas (Official) Open Water Chair - Tanya MacLean (Irvine Novaquatics) Michael Collins (Irvine Novaquatics) Nancy Kirkpatrick-Reno (Conejo Valley Multisport Masters) Mike Miranda (Long Beach Grunions) Robert Mitchell (Unattached) Greg Walther (West Hollywood Aquatics) Karin Wegner (Las Vegas Masters)  <i>Note: Persons who announce themselves after all reports have been approved will not be placed on the list of conference call attendees and, therefore, will not receive credit for attending the meeting.</i>
<b>MSP</b>	<b>June 20, 2013 Meeting Minutes – Approved</b>
<b>Officer Reports:</b>	
SPMS Chair: Errol Graham <a href="mailto:chair@spma.net">chair@spma.net</a>	
<p>Errol submitted the four names to USMS to be considered for the At-Large Delegate spots. He reported that Nadine Day (USMS President) said that they will be making a decision in the next few days.</p> <p>Regarding the 2013 USAS Convention Travel Expenses, the following will be approved for reimbursement for SPMS Convention attendees:</p> <ul style="list-style-type: none"> <li>-Hotel - \$81/night x 4 nights (this includes room rate plus taxes)</li> <li>-Roundtrip Mileage - 56.5 cents/mile (IRS Business Rate)</li> <li>-Hotel Parking - \$12/day (Convention Attendee Rate)</li> <li>-Per Diem - \$100 total for all days (Meal Allowance)</li> <li>-Convention Registration - \$170 (Early Registration Rate)</li> </ul> <p>It was decided that attendees are to register individually for the Convention using the USAS convention online registration system. There will be no group/central registration this year.</p>	
SPMS Vice Chair: Mark Moore <a href="mailto:vicechair@spma.net">vicechair@spma.net</a>	
<p>Mark reported that the SPMS Convention Committee met with USAS and USMS representatives regarding the Hospitality Suite and also the Social Event on Thursday, September 12<sup>th</sup>. The monies are</p>	



still being worked out with the Hotel. SPMS is still planning to have the Social Event set up with the In-N-Out Burger Cookout Trailer to accommodate the attendees.

Mike Miranda reported that the Hospitality Suite will be open during the afternoon, dinner, and evening hours. The refreshment budget is still being worked out with the Hotel. The actual operating hours will be finalized in the near future and will not overlap with the USMS Convention Agenda.

Mark reminded everyone that since this is a legislative convention year, we will be reviewing the legislative rules proposals on the conference call next month.

SPMS Treasurer: Bob Eberwine [treasurer@spma.net](mailto:treasurer@spma.net)

Reports posted on the SPMS website (see links below):

Treasurer's Report

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/20130718\\_Treasurer\\_Report.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/20130718_Treasurer_Report.pdf)

Balance Sheet

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/201306\\_Balance\\_Sheet.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/201306_Balance_Sheet.pdf)

Income Statement

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/201306\\_Income\\_Statement.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/201306_Income_Statement.pdf)

Budget versus Actuals

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/201306\\_Budget\\_vs\\_Actuals.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/201306_Budget_vs_Actuals.pdf)

Bob reported that the 2012 taxes were filed. We are now officially Southern Pacific Masters Swimming. USMS has been notified of the name change and Bob can proceed with opening the new bank account.

SPMS Secretary: Robin Smith [secretary@spma.net](mailto:secretary@spma.net)

Robin attended the USMS webinar on LMSC Conflict of Interest on June 23<sup>rd</sup>. It was an excellent presentation by Jim and Patty Miller. They covered the identification and management of potential conflict of interest issues that might arise during the course of LMSC/USMS business activities.

SPMS Member at Large: Jacquie Cole [memberatlarge@spma.net](mailto:memberatlarge@spma.net)

Jacquie reviewed requirements for the SPMS Male and Female Swimmer of the Year and the Jim Marcus and Steve Schofield Awards. Nominees for consideration are to be a 2013 SPMS member in good standing. Nominations should be submitted to Jacquie and Errol before October 31, 2013.

Jacquie is starting to plan the SPMS Annual Meeting in November. The face-to-face meeting is currently scheduled for November 21<sup>st</sup> and will most likely be held at the EI Torito Restaurant in Long Beach as in previous years.

Errol reminded everyone that the elections for SPMS officers will be on the agenda for this year's Annual Meeting. He let the committee know that he is not planning to run for re-election as Chair.

## Contractor Reports

SPMS Registrar: Dan Wegner [registrar@spma.net](mailto:registrar@spma.net)

Report posted on the SPMS website (see link below):

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/20130718\\_Registrar\\_Report.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/20130718_Registrar_Report.pdf)

Dan reported that we are up to 98 clubs with the potential to reach 100 clubs in the next month or so. He ordered a second SPMS/USMS co-branded banner from USMS.

Regarding the new conference call solution and dial-in number, Dan requested that if anyone had any



problems dialing in to the call, to please send him an email.

**SPMS Newsletter Editor:** Kim Thornton [newsletter@spma.net](mailto:newsletter@spma.net)

Kim is working on the September/October Newsletter. The feature article will cover the USMS Summer Nationals. She has been receiving positive feedback regarding the newsletters recently.

**SPMS Top Ten Recorder:** Kim Thornton [topten@spma.net](mailto:topten@spma.net)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/20130718\\_Top\\_Ten\\_Recorder\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/20130718_Top_Ten_Recorder_Report.pdf)

Kim still continues to have issues with receiving the paperwork and pool measurements in a timely manner for those meets where records were set. She acknowledged Mark Moore and Trisha Commons for taking the time to measure the UCI pool.

**Swim Meet Services Coordinator, Quartermaster, Awards:** Trisha Commons [Trisha5swim@aol.com](mailto:Trisha5swim@aol.com)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/20130718\\_Meet\\_Coordinator\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/20130718_Meet_Coordinator_Report.pdf)

### **Standing Committee Reports:**

**Coaches Committee:** Christine Maki [coaches@spma.net](mailto:coaches@spma.net)

Christine continues to work on the agenda and identifying presenters for the SPMS Coaches Clinic scheduled for Saturday October 12, 2013 at the La Mirada Splash Aquatic Center and hosted by La Mirada Masters.

**Marketing Committee:** Anita Cole [marketing@spma.net](mailto:marketing@spma.net)

Anita attended the Pasadena Senior Games – there were around 75 senior swimmers entered in the meet. She distributed caps, newsletters, and luggage tags, and answered questions.

She continues to contact physician offices and local bike shops regarding potential distribution of the small USMS logo items and she continues to contact local newspapers regarding listing USMS swim meets in their upcoming events listings.

**Meet Operations:** Mark Moore [vicechair@spma.net](mailto:vicechair@spma.net)

Mark is getting ready to host the upcoming USMS Summer Nationals. He said that of the 1400 swimmers entered, 500 had entered 6 events. Mark is still looking for volunteers and requested that if anyone is interested to please send him an email with availability (dates/times).

Mark reported that the meet operations sub-committee that was formed to discuss meet results reporting has been meeting and discussing solutions. There will be changes made to the SPMS meet results webpage with links to the USMS results website. And there will be revisions made to the meet administration and meet operations guidelines.

**Officials Committee:** Alina de Armas [officials@spma.net](mailto:officials@spma.net)

Alina continues to work on the officials schedule for the upcoming USMS Summer Nationals. She requested that if anyone would like to volunteer as a timer and/or runner to let her know.

Robert mentioned that as the referee for both the Seal Beach and the Pier-to-Pier Open Water Swims, that it was noted that there were participants who were apparently not registered for the event, but who swam the event by avoiding the “swimmer count” at the beginning of the race and the “finishing chute” at the end of the race. There was discussion regarding the safety issues of “open water race bandits” and possible solutions to deter future occurrences including adding extra security at the race start area and



using ankle sensors and auto-timing similar to triathlons and other open water races.

**Open Water Committee:** Tanya MacLean [openwater@spma.net](mailto:openwater@spma.net)

Tanya reported that there have been two open water events since the last conference call – the Newport Beach Pier-to-Pier and the Semana Nautica Swim. There were over 45 swimmers entered in the Semana Nautica 6 mile swim – and conditions were rougher than in previous years.

Tanya has been sending information to race directors and receiving event results. It was confirmed that the race directors should be sending the surcharge monies directly to Bob.

Bob reported that he has received the surcharge check from the Seal Beach OW events, but not for the Pier-to-Pier swim. There was discussion regarding the Corona del Mar Don Burns swim possibly not moving forward if the surcharge has not been paid for the Pier-to-Pier swim as the race director is the same for both of these events.

**Planning Committee:** Lucy Johnson [lucyj6@mac.com](mailto:lucyj6@mac.com)

Errol reported on behalf of Lucy that she was not able to attend the conference call and has no report.

**Sports Medicine Committee:** Ben Lovelace [lovelace.ben@gmail.com](mailto:lovelace.ben@gmail.com)

Errol reported on behalf of Ben that he was not able to attend the conference call and has no report.

**Webmaster:** Dan Wegner [registrar@spma.net](mailto:registrar@spma.net)

Report posted on the SPMS website (see link below):

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Dan continues to add links on the SPMS website. He has been receiving questions from swimmers regarding missing event results and he has been working to get the missing results posted.

**-MSP – Approved all Committee Reports.**

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

SPMS Meet Administrator Guidelines:

The updated swim meet host guidelines and sanctions requirements will be presented at next month's conference call meeting.

**Next conference call meeting will be held on Thursday, August 22, 2013 at 8:00 PM**

**Meeting Adjourned: 9:10 PM PDT**